Oral Presentations

Presentation Format
Oral presentations are given by a single presenter or a group of presenters (a lead presenter and co-presenters) on one research topic. Each presentation will be followed by a question-and-answer session with the audience.

Presentation Time
Each session is allocated a total of 20 minutes, consisting of 15 minutes for the talk and 5 minutes for question-and-answer.
For laptop setup and confirmation, please arrive at your presentation venue at least 20 minutes before the start of your session (by 10:05 AM on July 22 and by 11:25 AM on July 23).

Guidelines for Preparing Your Presentation Slides
- Presentation slides can be prepared in either 4:3 or 16:9 aspect ratio; however, 16:9 is recommended.
- Please use only standard fonts that are included with the operating system.
- Presenter view (speaker notes) will not be available during your presentation.

Equipment and Setup
Only the equipment provided at the venue can be used. This includes a projector, screen, and speakers (for audio playback if necessary).
Presenters who use slides are required to bring your own laptop with an HDMI port. If your laptop does not have an HDMI port, please bring an appropriate adapter.
We also recommend preparing a backup of your data in advance to prevent data loss.
When bringing your own laptop, please make sure to:
- Disable any password login screen, screen savers, antivirus pop-ups, or power-saving settings.
- Bring your power adapter.

Guidelines for Bringing Presentation Files on a USB Flash Drive
As a precaution, we kindly ask that you bring a USB flash drive containing your presentation files. In case your personal device is not compatible with the venue's equipment, we may ask you to upload your data to the conference laptop (This is optional and only for those who are willing to cooperate).
When bringing a USB flash drive, please take note of the following:
- Presentation files must be saved on a USB flash drive.
- The filename must include your presentation number and presenter name (Example: 2025-07-23-01_Taro_Yamada.pptx)

For Non-Windows/Mac Users
If you are using a computer other than Windows or Mac to create your presentation files, or if you plan to bring a device other than a Windows or Mac laptop, please contact the conference secretariat in advance by [date].